**Office Handover Agreement**

**Date:**

**Parties Involved:**

1. **Handing Over Party:**
   * **Name:** Y Radha
   * **Relation to the Deceased:** Wife
   * **Address:**
2. **Receiving Party:**
   * **Name:** Harish
   * **Address:**

**Office Details:**

* **Office Location:** F1 & F2, VV Sanga Complex, Bangalore Road, Ballari
* **Previous Occupant:** P. Surya Prakash (Auditor)
* **Date of Expiration:** April 1st, 2024

**Handover Details:**

I, Y Radha, wife of the late P. Surya Prakash, hereby hand over all responsibilities, files, furniture, and related office materials of the office located at F1 & F2, VV Sanga Complex, Bangalore Road, Ballari, to Harish.

**Items Handed Over:**

* All office files and documents
* All office furniture
* Any other materials belonging to the office

**Declaration:**

I, Y Radha, declare that as of , I have handed over all office-related items to Harish and no longer have any relation or responsibility towards the office, its files, or its clients. This handover is final and complete.

**Acknowledgement:**

I, Harish, hereby acknowledge the receipt of all the above-mentioned items and responsibilities from Y Radha and agree to take full responsibility for the office, its files, and its clients as of .

**Signatures:**

**Y Radha**  
Handing Over Party

**Harish**  
Receiving Party

**Witness 1**  
Name:   
Address:

**Witness 2**  
Name:   
Address: